



Meeting	North Whiteley Development Forum
Date and Time	Monday, 17th July, 2023 at 6.00 pm.
Venue	Virtual via Microsoft Teams and streamed live on YouTube at www.youtube.com/winchestercc

Note: This meeting is being held virtually, members of the public who wish to watch this meeting live may do so via the Councils YouTube page at youtube.com/WinchesterCC.

AGENDA

- 1. Apologies**
To record the names of apologies given and deputy members who are attending the meeting in place of appointed Members (where appropriate)
- 2. Disclosures of Interests**
To receive any disclosure of interests from Members and Officers in matters to be discussed.

Note: Councillors are reminded of their obligations to declare disclosable pecuniary interests, personal and/or prejudicial interests in accordance with legislation and the Council's Code of Conduct.

- 3. Appointment of vice-chairperson for the 2023/24 municipal year**
As this is the first meeting of the Forum of the 2023/24 municipal year, it will be necessary to appoint a vice chairperson of the Forum. (Members should note that in the event of the chairperson being unable to attend a meeting, only a Winchester City Council member can chair a meeting of the forum)
- 4. Chairperson's Announcements**



5. **Public Participation.**

To receive and note questions asked and statements made from members of the public on general matters of interest and/or matters relating to the work of the Forum

Members of the public and visiting councillors may speak at the forum, provided they have registered to speak three working days in advance. Please contact Democratic Services by 5pm on the Tuesday, 11 July 2023 via democracy@winchester.gov.uk or (01962) 848 264 to register to speak and for further details.

6. **Minutes of the previous meeting held on the 16 February 2023 (Pages 7 - 12)**

That the minutes of the meeting be signed as a correct record.

7. **Education Services - A verbal update.**

8. **Developer and Implementation Officer - A verbal update**

9. **Future agenda items.**

Members to suggest items for future meetings.

**Laura Taylor
Chief Executive**

7 July 2023

Agenda Contact: Matthew Watson, Democratic Services Officer

mwatson@winchester.gov.uk 01962 848 317

**With the exception of exempt items, agendas, reports and previous minutes are available on the Council's Website via the following link:*

<https://www.winchester.gov.uk/councillors-committees>

All of the Council's publicly available agendas, reports and minutes are available to view and download from the Council's [Website](#) and are also open to inspection at the offices of the council. As part of our drive to minimise our use of paper we do not provide paper copies of the full agenda pack at meetings. We do however, provide a number of copies of the agenda front sheet at the meeting which contains the QR Code opposite. Scanning this code enables members of the public to easily access all of the meeting papers on their own electronic device. Please hold your device's camera or QR code App over the QR Code so that it's clearly visible within your screen and you will be redirected to the agenda pack.



MEMBERSHIP

The membership of the Forum is:

- Winchester City Council (6 representatives - including Chairperson of the Forum plus deputy)
- Hampshire County Council (2 representatives)
- Fareham Borough Council (1 representative plus deputy)
- Eastleigh Borough Council (1 representative)
- Whiteley Parish Council (1 representative plus deputy)
- Curdridge Parish Council (1 representative)
- Botley Parish Council (1 representative plus deputy)

North Whiteley Development Forum

Cllr Achwal V	Winchester City Council
Cllr Achwal S	Winchester City Council
Cllr Chamberlain	Winchester City Council
Cllr Small	Winchester City Council
Cllr Pearson	Winchester City Council
Cllr Wallace	Winchester City Council
Cllr Woodward	Hampshire County Council
Cllr Lumby	Hampshire County Council
Cllr Burton	Fareham Borough Council
Cllr Pretty	Eastleigh Borough Council
Cllr Evans	Whiteley Town Council
Cllr Cooper	Botley Parish Council
Cllr Bodger	Curdridge Parish Council

In addition, the following are nominated deputies to the Forum:

Cllr Cutler (Winchester City Council), Cllr Lee (Winchester City Council), Cllr Langford-Smith (Winchester City Council), Briggs (Hampshire County Council), Cllr Martin (Fareham Borough Council) and Cllr Burden (Curdridge Parish Council)

Officers:

- Lead Officer - Julie Pinnock
- Implementation Officer - Hilary Oliver

Quorum

The Forum will be quorate if five voting representatives are present

TERMS OF REFERENCE

Development Fora – Terms of Reference

The fora have no formal decision-making powers but can advise and make recommendations on relevant issues.

Primary objectives of the fora:

1. Meet 3 times per year. Virtual meetings will continue.
2. Comment and advise on strategic matters related to the implementation of the MDA.
3. Monitor and comment on progress relating to the development of the MDA including the implementation of planning conditions and requirements of planning obligations (s106 agreements) and s278 agreements (highway works).
4. Monitor and comment on community development activities within the development area and provide advice on how these should progress.
5. Support the establishment of appropriate local democratic structures for the emerging community.
6. Be wound down once governance arrangements are established,

How this will be achieved:

1. Each meeting will receive the following input:
 - a. Update on the physical development of the MDA (from the developer).
 - b. Report on the community development activities and any issues arising within the MDA.
 - c. Discussion on infrastructure.
2. Other matters will be brought to the forum as and when required.

Key stages of the fora:

Stage 1 – Planning	Stage 2 – Emerging	Stage 3 – Establishing
Start: Initial master planning End: Outline planning consent / start on site.	Start: Start on site End: Establishment of a parish council, or other suitable democratic body as applicable.	Start: Establishment of a parish council, or other suitable democratic body as applicable. End: New governance arrangements established
<ul style="list-style-type: none"> Act as a sounding board where ideas, options and issues relating to the development can be considered before becoming part of the formal planning process. Consider and advise upon the infrastructure required 	<ul style="list-style-type: none"> Receive updates on the progress of development and compliance with relevant planning conditions and S106/S278 agreements Input into creation of a community development strategy 	<ul style="list-style-type: none"> Receive updates on progress in establishing the community and any emerging issues Consider and advise upon a strategy for the ownership and management of the social infrastructure and community assets. Receive updates on the progress of development and compliance with relevant planning conditions and S106/S278 agreements
Lead: Service Lead – Built Environment	Lead: Service Lead – Built Environment	Lead: Service Lead – Community & Wellbeing

Method of working and voting rights

All representatives are expected to seek to reach conclusions by general consensus. Where any voting representatives on the Forum requires a formal vote to be taken, this shall be by a show of hands by those voting representatives present and voting (as per the membership set out above).

Public Participation procedure

There will be a period of 10 minutes maximum at the beginning of each forum meeting when the Chair will invite the public, including local interest groups, to raise any general matters of interest and/or matters relating to the work of the forum.

An individual speaker will be limited to a maximum of three minutes per agenda item. Where a number of members of the public wish to speak they will be encouraged to agree the allocated maximum ten minutes between them.

The Chairperson will retain discretion to manage the public speaking process and may limit individual speakers to less than three minutes or take other steps necessary in order to maximise public participation in an appropriate way.

Members and officers will not provide an immediate response to public comments raised from the floor. All comments and queries will be noted, and the Chair will invite officers and/or members to respond to specific points during the round table debate and discussion amongst forum members that follows.

Members of the public should contact the [Democratic Services Officer](#) at least 3 working days before the meeting (by 5pm, Tuesday, 11 July 2023) so that as many people who wish to speak can be accommodated during the public participation sessions.

Once the period of public participation has drawn to a close, there will be an opportunity for elected members who are not on the forum (i.e., cabinet or ward members) to speak in advance of questions and debate amongst forum members at the Chair's discretion.

The forum will then debate the item with any conclusions and recommendations recorded.

Filming and broadcast notification

This meeting will be recorded and broadcast live on the Council's YouTube site and may also be recorded and broadcast by the press and members of the public – please see the Access to Information Procedure Rules within the Council's Constitution for further information, which is available to view on the [Council's website](#). Please note that the video recording is subtitled, but you may have to enable your device to see them (advice on how to do this is on the meeting page).

Public Document Pack Agenda Item 6

NORTH WHITELEY DEVELOPMENT FORUM

Thursday, 16 February 2023

Attendance:

Councillors

Cllr Achwal (Winchester City Council) (Chairperson)

Cllr Small, Winchester City Council

Cllr Burton, Fareham Borough Council

Cllr Miller, Winchester City Council

Cllr Evans, Whiteley Town Council

Cllr Pearson, Winchester City Council

Cllr Mercer, Botley Parish Council

Cllr Lumby, Hampshire County Council

Cllr Bodger, Curdridge Parish Council

Cllr Woodward, Hampshire County Council

Apologies for Absence:

Cllr Evans (Winchester City Council), Cllr McLean (Winchester City Council) and Cllr Pretty (Eastleigh Borough Council)

Deputy Members:

Cllr Fern (as deputy for Cllr Evans) and Cllr Kurn (as deputy for Cllr McLean)

[Full video recording of the meeting](#)

1. **APOLOGIES**

Apologies were noted as above.

2. **DISCLOSURES OF INTERESTS**

No declarations of interest were made.

3. **CHAIRPERSON'S ANNOUNCEMENTS**

The Chairperson welcomed everyone and thanked Tim Clarke, Headteacher, Cornerstone Primary School for hosting the meeting.

The Chairperson advised the forum that a decision as to whether future meetings would be held online or in person would be taken by Winchester City Council's cabinet in the new municipal year.

4. **PUBLIC PARTICIPATION.**

Tim Clarke, Headteacher of Cornerstone Primary School, addressed the meeting regarding the issue of safer routes to school. Specifically, he wanted to ask about the progress of the construction of a pathway to the south of the school's boundary. He explained that several families who lived around three hundred metres away from the school had to walk almost a mile to get to school, and some had to use unsafe routes.

In response, Jeff Davis from Tetra Tech stated that the construction of the pathway had taken longer than expected. However, the intention was to complete it by Summer 2023, after the necessary legal agreements, planning permissions, and construction were completed. Mr Clarke expressed his hope that the pathway would be ready for the new school year in September 2023, which would benefit local families.

The Chairperson informed the forum of a question received from a resident who was unable to attend the meeting. Mr Fletcher had written to express concern about parking problems on the estate, with people ignoring off-road parking and double yellow lines. He believed that there was a lack of enforcement action, and he also wished to raise the issue of parking on pavements due to poor planning for off-road parking. Mr Fletcher was concerned that if the situation did not improve, the estate would become an eyesore with cars parked on verges and footpaths. He also mentioned that during the Christmas holidays, vehicles had been parked in a way that could obstruct emergency vehicles.

In response, Mr Alborough from Hampshire County Council stated that currently, the roads were regarded as private, and so the developers were responsible for resolving issues with them. Double yellow lines had been provided at the northern end of the site, but they were not supported by a traffic regulation order. The County Council would only issue a traffic regulation order when the roads were adopted, which would happen gradually as several road adoption agreements still needed to be entered into. Adding additional yellow lines before the traffic regulation order was advertised could prejudice the decision, so any existing yellow lines may have to be removed before the public consultation stage. Mr Alborough also addressed concerns about the effectiveness of parking restrictions and the associated issues of managing their enforcement.

During the meeting, further questions were asked by members of the public observing the meeting regarding the cycle path network and mobile phone coverage. These points were responded to by the officers' present

5. **MINUTES OF THE PREVIOUS MEETING HELD ON 14 NOVEMBER 2022**

RESOLVED:

That the minutes of the previous meeting held on 14 November 2022 be approved and adopted.

6. **UPDATE FROM HAMPSHIRE COUNTY COUNCIL RE JUNCTION 9/ROUNDAABOUT 1**

Patrick Bingham from Hampshire County Council provided an update on the ongoing works at Junction 9 and R1 roundabout. He advised that only a few activities were left to complete and that some work was on hold pending agreement from National Highways. Regarding Whiteley Way South, he advised that some vehicle restraint barrier works remained on the Northbound approach to the Parkway roundabout. A lane closure was in place over the next few weeks to finish that work, and in general, the works continued across the site for the next few weeks until the scheme was finally complete.

Members raised concerns and questions, which included the following:

1. Unclear lane markings on the roundabout and only one lane available for vehicles travelling eastbound onto the M27.
2. Whether a further safety audit was required and a review of the lane markings.
3. Issues with coming out of Rookery Avenue onto R1, with only one lane available for most people going towards the motorway.
4. An update regarding Whiteley Way/Botley Way road traffic lights.

In response, Patrick Bingham stated that a third safety audit would take place in the coming months to review the operation and consider its safety standing. In addition, he advised that the lane markings were correct as designed; however, he would request that the design team review the markings at Junction 9 to ensure they genuinely reflected the capacity and requirements needed.

Regarding Whiteley Way/Botley Way, Mr Alborough advised that a review of the operation of the junction had been undertaken and that the developer had been tasked with making several improvements within the next 4 weeks. These improvements would be further monitored.

7. **UPDATE FROM WINCHESTER CITY COUNCIL RE GOVERNANCE UPDATE**

Hilary Oliver, Winchester City Council, informed the forum that a community governance review had been conducted to decide on the area's governance structure. The recommendations from the review were discussed at the council's Licensing and Regulation committee meeting on 7 December 2022, where they were accepted, and a further consultation for comments was agreed. The Full Council meeting on 18 January 2023 reviewed and accepted the recommendations, resulting in an adjustment to the boundary so that all of the North Whiteley development fell under Whiteley Town Council. The changes are to take effect on April 1, 2023, with elections for Whiteley Town Council taking place with the adjusted boundary in May 2023. The forum discussed the representation on Curdridge Parish Council and Whiteley Town Council and thanked those involved in the governance review for their efforts.

8. UPDATE FROM DEVELOPER AND IMPLEMENTATION OFFICER

Jeff Davis (Tetra Tech) provided the forum with a presentation which had been made available on the council's website. The presentation covered a range of issues, which included the following:

1. An overview of Highways works.
2. Phase 1 - Bluebell Way, including bus services, and Southern Local Centre.
3. Strategic Cycleway: Footpath 9, including details on design and construction.
4. Phase 2 - Off-site Whiteley Way, including legal agreements, the letting of works, and target start and completion dates.
5. Phase 3 - Station Hill -Whiteley Way / Curbridge Way to Whiteley Way, including works underway and target completion dates.
6. Housing delivery, including permissions granted, houses started, and occupations.
7. Open Space Delivery, including an update on allotment 1, Locally Equipped Area for Play (LEAP) 2 and LEAP 3 completion, and an update on the delays experienced due to contract failure.
8. Bus Service, including service 28/28A, bus stops, and shelters.
9. Parking Issues.

Hilary Oliver, Implementation Officer, Winchester City Council, addressed the forum and referred members to the report, ref NWDF20, available on the council's website.

Members had asked several questions and made comments regarding the following:

1. Were the issues of parking temporary or because of under-provision
2. of spaces or a design issue?
3. That builders and delivery people parking temporarily in front of houses had also contributed to the problem.
4. It had been a long-term issue that could get worse as more people moved into the area, and there needed to be a review to look at how much provision was needed for parking.
5. That encouraging residents to park in allocated parking spots and not on the streets would make the site look better and be safer for pedestrians and cyclists.
6. Enforcing car parking was possible and necessary to address the issue.
7. That low-level kerbs had encouraged drivers to park on pavements.
8. That the consortium needed to act regarding parking issues, for example, enforcement action where it was necessary.
9. Issues of parking on the road at weekends along Whiteley Way near the Tesco store.
10. That bus usage had seemed low, and patronage data had been available.
11. When there would be a more regular bus service to Botley Station.
12. The date that Whiteley Way would be fully opened.
13. The progress and triggers regarding the development of the secondary school.

14. Issues with builder's rubbish across the development.

Jeff Davis and officers responded to the individual points raised. Regarding the numerous points raised concerning parking, they explained the difficulties with undertaking enforcement and the difficulty of changing resident behaviour. They also advised that many residents had signed a covenant not to park on the pavements. Developers had written to residents, and the consortium would be discussing further measures to address the issue.

9. **FUTURE AGENDA ITEMS.**

Members put forward the following for future agenda items:

1. Buses: a detailed report on the current situation regarding services, usage, and funding.
2. Education: updates on second primary school and secondary school progress.
3. Parking: discussion on the current parking situation.

The meeting commenced at 6.00 pm and concluded at 7.40 pm

Chairperson

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